



Federal Student Aid Programs

Income Verification Worksheet

Your application was selected for review in a process called "Verification." In this process, the information reported on your application will be compared with information on **signed photocopies of your/spouse (if married) and/or your parent(s)' 2008 Federal tax forms, W-2 forms or other financial documents.**

The law states that the office of Student Financial Services must collect this information before awarding Federal aid. If there are differences between your application information and your and/or your parent(s)' financial documents, you may need to make corrections to your Student Aid Report (SAR).

Complete and sign this verification form, submit it with signed photocopies of the 2008 tax forms, W2s, budget letters and any other required documentation (citizenship, social security card, birth/death certificate, etc...) to Student Financial Services in C-107 as soon as possible so that your financial aid won't be delayed.

WHAT YOU SHOULD DO

1. Collect your and your parent(s)' financial documents (**Photocopies of signed 2008 Federal income tax, W2 forms, etc.**).
 2. Complete and sign this Verification Worksheet –you and at least one parent (if dependent) must sign.
 3. Submit the completed worksheet, Federal tax forms, and other required documentation to the office of Student Financial Services in C-107.
 4. For necessary corrections to your SAR, speak to a financial aid counselor in C-107 before proceeding to the Resource Center in C-109 for assistance.
- To request a copy of federal tax return, call the IRS at 1-800-829-1040.**
Student Financial Services must review the requested information, under the financial aid program rules (34 CFR, Part 668).

A. Student Information

 Last name First name M.I.

 Address (include apt. no.)

 City State ZIP code

_____-_____-_____
 Social Security Number

_____/_____/_____
 Date of birth (mm/dd/yyyy)

(____)_____-_____
 Phone number (include area code)

B. Family Information

DEPENDENT -List the people in your parent(s)' household, including:

- Yourself and your step/parent(s), even if you don't live with your parents;
- Your parents' other children, even if they don't live with your parent(s), if (a) your parents provide more than half of their support from July 1, 2009 through June 30, 2010, or (b) the children would be required to provide parental information when applying for federal student aid; and
- Other people if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

INDEPENDENT - List the people in your household, including:

- Yourself and your spouse if you are currently married;
- Your children, if you will provide more than half of their support from July 1, 2009 through June 30, 2010; and
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the name of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half time from July 1, 2009 through June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
<i>Martha Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>
		Self	LaGuardia Community College

